**Installing Kronos Mobile**

1. Install the Kronos Mobile App from authorized app stores using Z links:
   - [https://z.umn.edu/kronos-iphone](https://z.umn.edu/kronos-iphone)
   - [https://z.umn.edu/kronos-android](https://z.umn.edu/kronos-android)

2. Tap on either “Get” or “Install”

3. Tap Allow to receive notifications

4. Enter [https://kronos.umn.edu/wfc](https://kronos.umn.edu/wfc) for Server and tap Proceed

**Sign In**

Log In to Kronos with your U of M Internet ID & Password and click Log In. The first time you log in you will be prompted to Allow Kronos to access your location. Click Allow While Using App.

**Punch In & Out**

1. If you are starting a shift requiring a Transfer. Tap Recent for a recently used transfer or Build to select a new one. If you aren’t transferring, proceed to step 3.

2. Tap Punch to enter a Punch. Tap OK.
View Timecard

1. Tap Timecard on the Home Screen.

Use Kronos Off Line

If you are in a location where you cannot connect to wireless (e.g. Steam Tunnel), tap here to go to Offline mode. When you are able to reconnect to wireless, any updates you make will be automatically uploaded.

Mobile Troubleshooting

If you get disconnected from the Kronos mobile server you need to enter the server name https://kronos.umn.edu/wfc and click Proceed.